University of Pittsburgh at Titusville Nursing
Program

Policy # S – 16

POLICY: ACADEMIC / PERSONAL / STUDENT CONDUCT CONCERNS POLICY

POLICY:

It is expected that students work through the chain-of-command to solve minor issues of an individual nature. Typically, the concerns of individual students about grades or academic performance are expressed and resolved with the faculty person immediately responsible for the course or clinical experience. When issues cannot be resolved by working with the Instructor of the course, the Director of the Nursing Program is consulted as the next administrative person available for consultation and decision making. If the issue cannot be resolved at this level the Guidelines on Academic Integrity identify the procedures to be followed to submit a formal grievance to the Academic Dean.

Resource personnel

Personal academic problems: (preferably, but not necessarily in this order)

• See the Instructor of the course
• Contact your academic advisor
• Consult with the Director of the Nursing Program

Academic problems that cannot be resolved with the teacher or on the department level:
Concerns or issues about academic integrity that cannot be resolved with the individual teacher or the Director of the Nursing Program can be addressed through the Academic Integrity Grievance Procedure. Contact person: Dr. David Fitz, Campus Dean.

Personal problems:

Contact the Counseling and Student Development department (ext. 4465) or the Health Center for problems of a health nature (ext. 4467).

Problems involving student conduct:
Concerns or issues that involve student conduct should be addressed through the University’s guidelines: Student Code of Conduct and Judicial Procedures process, described in detail in the Student Handbook. Contact person: Director of Student Life (ext. 4455).
For immediate assistance or problems of a serious nature, contact Campus Police (ext. 4488) or use emergency access phones (yellow phones) located throughout the campus.