

UNIVERSITY OF PITTSBURGH AT TITUSVILLE
ROOM AND BOARD CONTRACT
General Terms and Conditions

1. **CONTRACT PERIOD:** Unless otherwise specified, this contract is for two terms. Housing policies provide that a prorated refund of a student's room and board charges will be made only if the University terminates this contract prior to the end of the two-term period for relocation to another Pitt campus, death of a student, involuntary military service, or verified medical resignation. If a student voluntarily terminates this contract for any other reason after the drop/add date of the current term, or contract is terminated or suspended by the University for disciplinary reasons, he/she shall be charged the full room charge for that term. Board charges will be prorated from the date of departure. A student must remain a full-time student while in residence. Lodging privileges are not transferable.
2. **DEPOSIT:** A \$100.00 Housing Deposit is required in order to reserve a housing space, and will be credited to the student's next term invoice. **The \$100.00 housing deposit is nonrefundable.**
3. **PRIVATE ROOMS:** Private rooms are available in Ball Hall or the Townhouse areas only on a limited basis for an additional fee. Private assignments are made on a first-come, first-serve basis and cannot be guaranteed. Those students who are charged for a private room and are placed in a double will receive a credit/refund from the University for the private room fee. Private rooms are not available for freshman unless a valid medical waiver is provided.
4. **LIABILITY OF THE UNIVERSITY:** The University shall not be liable for any failure, delay, or interruption in performing its obligations herein stated due to causes or conditions beyond its control, or which could not be prevented or remedied by reasonable effort and at a reasonable expense. Under no circumstances shall the University be liable for any damage or loss of personal property of a student.
5. **DAMAGES:** Each resident is financially responsible for any University property missing from his/her room or damages beyond normal wear and use. **All residents must collectively share financial responsibility for damage that occurs in the public or semi-public areas of the residence complex when the responsible party cannot be identified.**
6. **INSURANCE:** All resident students are required to be covered under a health insurance plan. UPT will verify a student has such coverage upon execution of this contract.
7. **ROOM CHANGE:** The University reserves the sole right to authorize room changes. Request for room changes must be submitted to the Director of Residence Life in accordance with the procedures described in the Student Handbook. Generally, a student will be allowed one room change per academic year.
8. **OCCUPANCY OF ROOMS:** Students may occupy their assigned rooms no earlier than 1:00 p.m. one day preceding their first day of classes for the Fall and Spring Terms unless instructed otherwise. Residence halls and food facilities will be closed during inter-term and recess periods. All students are required to vacate University housing facilities within twenty-four (24) hours after their last examination or before official closing time, whichever comes first.
9. **FOOD SERVICE: A mandatory board plan is a part of this contract.** Meal service is limited to the hours posted and the dates listed in the Student Handbook. No discounts are permitted because of special diet, religious activities, conflicting schedules, or college activities. Special dietary needs should be communicated by the student to the Director of Food Service directly. Dining privileges are not transferable.
10. **RIGHTS OF THE UNIVERSITY:** The University has the sole right to: a) determine occupancy of any room and make assignments in the residence halls (no unauthorized persons are permitted to reside in the residence halls except in accordance with policies as described in the Student Handbook); b) either fill or require the remaining occupants of a room to occupy a similar assignment elsewhere or accept a charge for a private room when vacancies occur in any residence hall; c) require a student to change housing assignments; d) authorize representatives to enter any room for the purpose of fire, health, and welfare inspections, repair, or to determine occupancy. Representatives of the University may also enter a student's room if the student is considered a danger to himself or those around him/her or in cases involving possible violations of the Student Code of Conduct.
11. **TRANSPORTATION:** There shall be no expectation of university providing transportation to or from the campus during break periods with the exception of university sponsored bus service during such times.
12. **HOUSING POLICIES:** The resident is responsible for abiding by all housing policies and the Student Code of Conduct as described in the Student Handbook. The University has a policy of non-discrimination. All assignments of rooms will be made without regard to race, color, religion, national origin, age, or disability status.

The Undersigned has read and agrees to abide by the terms and conditions of this contract.

Student Name (Please Print)

Student Signature

Date

Director of Residence Life

Date

Housing Assignment