

Parent PLUS Loan Adjustment Form 2011-2012

Please complete this form if you would like to have an approved Parent PLUS loan reduced or cancelled or if you would like to be reviewed for a loan increase for a current or future term. Parent PLUS loans require completion of a new application if this is the **first application** or a **previous application was submitted more than 90 days**. Applications are available in the Financial Aid Office or on the web at http://www.upt.pitt.edu/site/fin_aid/docs/PLUS_loan_application_current.pdf

Please note that if you cancel or reduce a loan that has already been disbursed to the student's account, you may have a balance due the University. Requesting a cancellation of a fall term PLUS loan will automatically cancel the spring portion of the loan. If you decide you need a loan for the spring term at a later date, you would need to make that request in writing to the Financial Aid Office to initiate a new loan.

Student Name _____ PeopleSoft ID _____

Parent Name _____

Street address _____ City/State/Zip _____

Last four digits of social security number: _____

Cancel my Parent PLUS Loan

The loan cancellation request noted above is for:

___ Fall term only ___ Spring term only ___ Fall/Spring term

Reduce my Parent PLUS Loan \$ _____ to \$ _____

The loan change request noted above is for:

___ Fall term only ___ Spring term only ___ Fall/Spring term ___ Summer term

Increase my Parent PLUS Loan from \$ _____ to \$ _____

The loan change request noted above is for:

___ Fall term only ___ Spring term only ___ Fall/Spring term

Parent signature _____ Date _____

Please return this form to The Office of Financial Aid, McKinney Hall, 504 East Main Street, Titusville, PA 16354 or fax the completed form to 814-827-5510.