



University of Pittsburgh Titusville

FALL 2011 ANNUAL SECURITY AND FIRE REPORT

Campus Safety: It's Your Right to Know--

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act and Chapter 3 of the Pennsylvania Uniform Crime Report require post secondary institutions of higher education to publish specific policies and safety information, as well as crime and fire statistics for faculty, staff, students, and prospective students and employees. This brochure goes beyond state and federal law, offering safety tips and other information to benefit everyone in the Pitt Titusville community.

This newsletter provides

information on campus facilities, safety personnel, and other staff persons involved in campus safety, campus communications, and University policies. It also focuses on University housing, housing policy and residence hall security measures. (Annual crime statistics for 2008 through 2010 are provided on the insert.)

It is the commitment of the University of Pittsburgh Titusville to provide a safe environment for all members of the campus community, and your input and suggestions are encouraged.

Responsible Partners

This publication is a joint effort between the Office of Campus Police, Office of Student Affairs which include the Department of Judicial Affairs, Student Life, and Department of Athletics, and is fully coordinated by the Vice President of Business Affairs, Ms. Denise McCloskey.

Accessing Campus Crime Log

The UPT Police Department prepares a daily log of all reported incidents. This log contains the nature, time, and general location of each crime, as well as its disposition, if known. The log may be viewed at the Campus Police Office located in Spruce Hall, room 105.

Drug and Alcohol Education Programs

UPT complies with the Federal Drug-Free Workplace and Drug-Free Schools Act. The University annually distributes information about the dangers of drug and alcohol abuse and available alcohol and drug counseling, rehabilitation, and assistance programs to all students, faculty, and staff through mailings, the Student Code of Conduct, and on line at www.bc.pitt.edu/policies/documents/procedure06-02-01EXA2008.pdf.

Local Transportation

The Crawford Area Transportation Authority (CATA) operates local buses for transportation in the Titusville area including a bus stop on Spruce Street outside Spruce Residence Hall. The CATA Bus will transport students, faculty, and staff to the downtown area and outside of Titusville to a large retail center. The schedule and routes can be viewed at; <http://catabus.org/wp/bus-schedules-and-maps/titusville-bus-routes/>.

The Campus... APPEARANCE AND SAFETY COINCIDE

The University takes pride in providing an attractive campus, clean in appearance, well-groomed and with well-maintained buildings. But safety is equally important.

UPT has installed and maintains exterior lighting on all of its buildings, sidewalk, and parking areas to keep the entire campus well lit. The campus has also installed a CCTV system (closed circuit television) to monitor public areas. While maintaining an attractive campus, grounds crews keep shrubs and hedges of traveled areas cut low. Four emergency call boxes are located at various exterior locations on campus.

Evacuation plans have been developed and posted for each building.

On any routine University workday, maintenance personnel, as part of their jobs, provide inspection of the entire campus and its buildings to locate and correct health, safety, or maintenance problems. In addition, the campus police also tour the grounds and report any safety and security problems to the

appropriate department which responds to correct these problems promptly.

Students as well as faculty and staff may also call Maintenance (827-5610) or Campus Police (827-4488) to report any problems. Resident students can fill out a Maintenance Request describing any hazard or maintenance problem that needs to be corrected or repaired at http://www.upt.pitt.edu/site/business/work_order.aspx.

<p>Vital Statistics Fall 2010 Enrollment 442 Full-time 72 Part-time (all undergraduate) On Campus Residents 246 Non-Student Employees 117</p>

Education for Safety, Awareness, Wellness

Each year, the University distributes to all students, faculty and staff, information about the dangers of drug and alcohol abuse and available drug and alcohol education programs and counseling services.

The Office of Counseling and Student Development, in cooperation with the University Health Center, presents programs throughout the academic year promoting awareness of drug and alcohol abuse. These efforts strive to educate people about the causes and symptoms as well as the prevention of substance abuse.

The University also works closely with outside referral agencies in providing additional counseling and treatment services.

Throughout the academic year a number of steps are taken to educate students and the campus community about the issues of sexual assault.

Early in each fall term, programs are presented concerning sexual issues and drugs and alcohol. The purpose of the presentations are to provide comprehensive information which is of vital importance to all college students.

Freshman Studies, a one credit course, is available to all freshmen. The course covers a variety of issues that pertain to college life adjustments. One session specifically focuses on rape issues, dating violence, sexual attitudes, and gender issues.

Other educational efforts include the following:

- Providing specific information and programs for faculty and staff, as well as specific protocol setting forth guidelines on how to respond to reported incidents.
- Annual Wellness Fair.

- Providing periodic educational programs to promote awareness and to discuss students' concerns about sexual assault.
- Making available educational information about the involvement of alcohol and drugs in acquaintance rapes and other sexual assaults.
- Issuing Crime Alerts (Timely Warnings) regarding serious crime incidents that have occurred on or near the campus that may represent a danger to the community.
- Providing literature that includes definitions of rape and sexual assault, options and services available to victims, possible penalties for assailants, and suggestions on how to avoid high-risk situations.

Office of Campus Police

The responsibility for safety on the UPT campus falls within the Office of Business Affairs, specifically the Office of Campus Police. That department employs six full-time officers, persons hired for their individual skills and previous experience in police work or other security related positions.

All campus police officers are required to be certified in both First Aid, CPR, and AED training. In addition, prior to assuming their positions, officers receive additional training in confrontation skills, counseling and communications skills, drug and alcohol awareness, investigative techniques, human relations sensitivity training, and orientation in campus rules and regulations.

The campus police law officers' job responsibilities include enforcement, investigation of reported crimes and infractions, providing escort services across campus as requested, lockup and security checks for all University facilities, providing emergency

response in appropriate situations, and providing liaison services with other police agencies.

All Office of Campus Police Officers at UPT are Act 120 trained and certified under the Commonwealth's Municipal Police Officers' Education and Training Commission (MPOETC), and are armed and empowered to make arrests. They are also in close communication with the Titusville City Police and the Pennsylvania State Police, both of whom are readily available to respond to situations as requested. Outside police agencies will also be called upon to assist in any major investigation of on-campus crimes that involve violence against individuals or major theft of property.

The Office of Campus Police also files monthly Uniform Crime Reports with the PA State Police. Statistics regarding numbers and types of serious crimes on and around the University campus are available upon request at the Office of Student Affairs, University of Pittsburgh Titusville, PO Box 287, Titusville, PA 16354, and UPT Campus Police, Spruce Residence Hall, 517 East

Spruce Street, Titusville, PA 16354. We also annually report statistics to the Department of Education as required under Section 485 of the Higher Education Act of 1965.

If you believe the University is not in compliance with state or federal reporting requirements, please contact Ms. Denise McCloskey, Office of Business Affairs, P.O. Box 287, Titusville, PA 16354. (Phone: 814-827-4423)

Officers provide coverage 7 days a week, 24 hours a day. To report a crime or emergency situation, or to seek any type of officer assistance, please call 827-4488 or go directly to the Campus Police Office on the 1st floor of Spruce Hall, Room 105. Immediate assistance can also be obtained by contacting a member of the residence life staff. A resident assistant is on duty from 9:00 p.m. to 11:00 p.m. Sun-Thur. and 10:00 p.m. to 2:00 a.m. Friday and Saturday. A residence life professional staff member is on 24-hour duty each weekend. All members of the University community are encouraged to report crimes promptly to Campus Police or to other appropriate police agencies if off campus.

On-Campus Disciplinary Action (In Cases of Sexual Assault)

The Office of Counseling and Student Development will assist survivors of Sexual Assault by providing support, and in notifying authorities, changing academic course schedules and campus living arrangements if desired. Survivors are encouraged to report sexual assaults to the campus police at x4488, or to Titusville City Police at 911 if the assault occurred off campus. Survivors have the right to refuse to press charges even if they file a report.

** Any member of the University Community may contact the University's Affirmative Action Title IX Coordinator by contacting the Office of Affirmative Action, Diversity and Inclusion: Carol W. Mohamed, Director; 412 Bellefield Hall, 315 South Bellefield Avenue, Pittsburgh, PA 15260 (412-648-7860), or the Title IX Liaison of the Titusville campus Molly Wagner, Student Union, room 218, PO Box 287, Titusville, PA 16354 (814-827-4465). If the alleged assailant is a Pitt student, the survivor has the option of filing a complaint against the assailant for violation of Student Code of Conduct. This complaint may be resolved through an administrative meeting or a hearing.

1. The accused shall be provided a preliminary hearing with a University judicial hearing officer.

- a) Charges against the accused are explained and evidence reviewed.
- b) The accused is given an opportunity to plead guilty or innocent of the charge.
- c) If the plea is guilty, arrangements are made for a subsequent meeting to inform the accused of specific sanctions to be imposed. **Pending imposition of sanctions, the accused is placed on interim suspension from residence halls (if a resident) and made *persona non grata* in all university housing areas.**
- d) If the plea is innocent the accused is informed that the charges shall be referred to the Campus Judicial Board for adjudication.
- e) The accused is informed of the possible sanctions that might be imposed in the event of a guilty verdict. In addition, he/she is advised to refer to the Student Code of Conduct for specific rights of students in a judicial proceeding.

f) Pending formal hearing, the accused shall be placed on interim suspension from the residence halls (if a resident) and made *persona non grata* in all university residence areas.

2. The accuser shall be notified of the results of the preliminary hearing and, if the plea is guilty, the nature of sanctions imposed. If the plea is not guilty, the accuser shall be informed of the time, place and procedure for the formal disciplinary hearing and of his/her role and rights in that proceeding.

3. Following completion of disciplinary proceedings, both the accused and accuser shall be informed of the outcome of those proceedings and the nature and scope of any disciplinary sanctions imposed.

PROCEDURES STUDENTS SHOULD FOLLOW IF A SEXUAL ASSAULT OCCURS

If the victim is in obvious need of immediate medical attention call 911 for transfer to the Titusville Hospital. If the victim does not need immediate medical attention, the following steps should be taken:

1. Provide safe and private environment for the victim.
2. Contact Campus Police, the RA, or Graduate Residence Director.
3. Encourage victim to preserve all physical evidence.
4. Encourage victim to seek medical treatment.
5. Encourage victim to report the

crime.

6. Encourage victim to talk with a trained counselor.

The traditional terminology of "victim" used herein is synonymous with the preferred usage "survivor". All victims are survivors. Survivors of sexual assault have the right to a change in their academic course schedules and living arrangements. University staff will make these changes at the survivor's request according to the current availability of reasonable alternatives.

- Contact for residence hall changes: 814-827-4440.
- Contact for course schedule changes: academic advisor or VP for Academic Affairs.
- For assistance with course schedule or disability accommodations, contact the Office of Student Affairs at (814) 827-4460.

EXISTING COUNSELING, MENTAL HEALTH OR STUDENT SERVICES FOR VICTIMS.

On Campus

Counseling and Student
Development Office
Student Union, Room 218
827-4465

Health Center
Student Union, Room 219
827-4467

Off Campus

YWCA Housing /Supportive Services
201 North Franklin Street
(814)827-9777

PPC Violence Free Network
208 W. Spring St.
(814)827-3472

St. James House
Woman's & Children's Shelter
814-827-2746

Sexual Assault: EXPLANATION OF PROCEDURAL FLOW CHART

1. Provide a safe and private environment for the victim.

It is critical to see that the victim is in a place where he/she feels comfortable, safe, secure and has privacy. Sensitivity and confidentiality are of prime importance. Keep crowds away; however, a best friend/ roommate may add to the sense of security for the victim.

2. Contact Campus Police, the RA, or Graduate Resident Director.

Assure the victim that the Student Affairs Staff member will protect the student's confidentiality and is there to provide support for the victim. Student Affairs Staff will notify the Vice President of Student Affairs to help meet their needs during this time of crisis. The VPSA will assist with arrangements for alternate housing, if the victim feels their safety is in jeopardy, and will be the University representative in discussions with parents and/or significant others when the victim so requests. The VPSA will be a liaison for the victim with appropriate services and will also initiate a follow-up inquiry to ascertain if the student has received appropriate psychological, medical, or general support attention.

3. Encourage the victim to try to preserve all physical evidence.

Do not destroy or disturb any items that may be important for physical evidence. The victim should not shower, bathe, douche, rinse mouth, throw out clothing, towels, sheets, etc. This evidence may be necessary to pursue criminal charges if requested. The victim may or may not choose to press charges, but preserving physical evidence will give them that option.

4. Encourage the victim to seek medical treatment.

- To receive proper assessment and treatment of any physical injuries he/she may have sustained.
- To determine the risk of sexually transmitted diseases or pregnancy and take preventative measures.
- To gather evidence in the event the

victim chooses to prosecute.

5. Encourage victim to report the crime.

Reporting an incident is distinct from choosing to prosecute. When a report is filed, the victim is not obligated to pursue legal proceedings or University disciplinary action. A victim advocate is available to accompany the victim when filing a report.

6. Encourage the victim to talk with a trained counselor.

The counselor will maintain strict confidentiality, help explain their options, give them information, provide emotional support, and serve as a victim advocate.

Wallet Card

University of Pittsburgh
at Titusville
814-827-4400

EMERGENCY
PHONE NUMBERS

ON CAMPUS
Campus Police
4488
(814) 827-4488

OFF CAMPUS
Police, Fire, or Ambulance
911

OPTIONS OF NOTIFYING PROPER LAW ENFORCEMENT AUTHORITIES

- Reporting a sexual assault is an important part of ending violence; however, the decision to report rests with the victim
- The Office of Campus Police and the Student Affairs staff are available to assist the victim in filing a criminal complaint if the victim so chooses
- Filing a criminal complaint does not presume, assume, or mandate prosecution.

Community Response/ Active Threat Incident

Purpose: Recommended safety measures for on-going and immediate life threatening incidents involving hostile suspects.

Remember, when in doubt always call Campus Police at x4488 or contact 911.

Secure Immediate Area:

- Lock and barricade doors
- Turn off lights
- Close blinds/curtains
- Block windows
- Turn off radios and computer monitors
- Keep calm, quiet, and out of sight
- Take adequate cover, i.e. concrete walls, thick desks, filing cabinets (materials that will stop a bullet)
- Silence cell phones

Contact Authorities:

- Campus Police at x4488 or 911
- Program emergency number into cell phone, speed dial #911
- Follow directions of law enforcement authorities

What to Report:

- Say "**Emergency**" and report your specific building and room number
- Report what is occurring, including the assailant's location, number of suspects, race/gender, physical features, clothing description, types of weapon(s), assailants identity (if known)
- Report number of injured if known and type of injuries

Remain in a Safe Location:

- Consider the risks before leaving a secure room.
- Remember the threat may be in the vicinity.
- Attempts to rescue persons should only be attempted if it can be accomplished without endangering others. If doubt exists for the safety of the individuals inside the room, remain inside until advised that the area is clear and safe.

Police Response:

- Remember that police will act first to neutralize the threat.
- Police will then evacuate victims and tend to the injured.
- Police will conduct an investigation and assure that counseling is available.

Missing Student Protocol

In keeping with federal law, 20 U.S.C. & 1092j, the Office of Student Affairs will initiate the following missing student notification policy. This policy is designated for students living within University housing that is overseen by the Office of Student Life. In the event of a missing student, the Office of Student Affairs will also work directly with the University of Pittsburgh Titusville (UPT) Campus Police Department. The purpose of having a listed Emergency Contact is to be able to verify cases in which a person may not be missing but has voluntarily left his or her residence.

To report a suspicion that a student is missing, contact should be made with the student's Graduate Residence Director, the Office of Student Affairs or the UPT Campus Police.

1. Each student living within the residence halls has the opportunity to list an Emergency Contact by completing an Emergency Contact Form available at the Office of Student Affairs. The student should notify the Emergency Contact that he or she has been designated as an Emergency Contact. This information will be maintained in the Office of Student Affairs records that will be immediately accessible by University staff who will implement this policy. In the event of a determination that a student is missing, the University will attempt to notify the listed Emergency Contact within 24 hours. It is important to note that if an Emergency Contact is not registered,

the UPT Campus Police will be notified if the student is missing.

2. At any point during a student's enrollment, he or she may choose to register or change emergency contact information with the University by notifying the Office of Student Affairs. Only authorized campus officials and law enforcement officers in furtherance of a missing person investigation may have access to this information.
3. Residence Life staff will immediately contact UPT Campus Police when a student is reported missing.
4. The UPT Campus Police will be responsible for filing all related missing person reports with other agencies as may be required and conduct an investigation.
5. No later than 24 hours after a student is reported missing, the UPT Campus Police or its designee will be responsible for contacting the appropriate emergency contacts as established above.
6. The UPT Campus Police will notify a parent or legal guardian no later than 24 hours after a student is determined to be missing if a student is under the age of 18.
7. Residence Life staff will serve as support personnel when a student is determined missing and make appropriate contacts within the University (Counseling Center, Administrative staff, & University Police).

Your Role in Crime Prevention

The University encourages everyone to report crimes and other emergencies promptly to the UPT Campus Police, or to other appropriate police agencies if off campus. UPT Campus Police present seminars and publications that offer crime-prevention tips and emphasize the importance of reporting crimes. A student, graduate Residence Director, University police officer, or any other member of the Pitt community can also refer a violation of the Student Code of Conduct to the Vice President of Student Affairs.

How Do I Report a Crime?

You can report criminal activity or other emergencies to UPT police by calling x4488 from a campus phone or 814-827-4488 from a non-campus phone. Crimes may also be reported by:

- Picking up a campus emergency phone. These phones ring directly into the UPT police, automatically registering the caller's location.
- Contacting the resident assistant or the Graduate Residence Director in the residence halls; or other University officials who will then contact the UPT police.

Can I Remain Anonymous?

Pitt's counseling center includes a confidential reporting system that allows anonymous crime reporting. Pitt's counselors advise student crime victims that the University forwards non-identifying information regarding that crime to the police for inclusion in the annual statistical report, and the identity of the victim remains anonymous in the crime report.

Campus Crime Report

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act mandates the manner in which crime statistics are to be collected and the format in which the statistics shall be published. In addition to incidents reported to the University of Pittsburgh Titusville Police Department, statistics if available, include offenses that were reported to the city of Titusville Police and to Uni-

versity of Pittsburgh officials having significant responsibility for student and campus activities. University of Pittsburgh officials who have contributed statistical information include, but are not limited to, deans of student life and academics, residence life staff, counseling officials, athletic coaches, student health personnel, and property management employees.

Statistics also include crimes committed on campus as well as crimes reported on public property areas that are contiguous to campus. In accordance with the Jeanne Clery Act, crime statistics are shown by the following geographical areas:

- On campus and within all campus buildings
- On campus residence halls or other student residential facilities
- Non-campus buildings or properties—"those properties owned or leased by the institution that are used in direct support of the institution's educational purposes, are frequently used by students, and that are not within the same reasonably contiguous geographical area of the institution."
- Public property—"all public property that is within the campus or immediately adjacent to and accessible from the campus."

**UNIVERSITY OF PITTSBURGH TITUSVILLE
CAMPUS POLICE STATISTICAL REPORT**

The Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act

The following statistics are for your information as part of the University of Pittsburgh Titusville's overall program of safety and security. If you have any questions, contact Ms. Denise McCloskey, Vice President for Business Affairs, PO Box 287, Titusville, PA 16354 (814-827-4423).

UNIVERSITY OF PITTSBURGH, TITUSVILLE CAMPUS, CRIME STATISTICS					
CHART I - CRIMES REPORTED TO UNIVERSITY POLICE, UNIVERSITY OFFICIALS, OR TITUSVILLE CITY POLICE					
Offense	Year	Total-On Campus	On-Campus Residential Facilities	Non-Campus Buildings or Property	Public Property
Murder/ Non-negligent Manslaughter	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Negligent Manslaughter	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Sex Offenses, Forcible^A	2010	0	0	0	0
	2009	1	1	0	0
	2008	1	1	0	0
Sex Offenses, Non-Forcible^B	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Robbery	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Aggravated Assault	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Burglary	2010	0	0	0	0
	2009	1	1	0	0
	2008	0	0	0	0
Motor Vehicle Theft	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Arson	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Arrests: Liquor Law Violations^C	2010	7	7	0	0
	2009	2	2	0	0
	2008	3	3	0	0
Arrests: Drug Law Violations^C	2010	0	0	0	0
	2009	2	2	0	0
	2008	5	5	0	0
Arrests: Weapons Violations^C	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0
Disciplinary Referrals: Liquor Law Violations	2010	48	48	0	0
	2009	54	54	0	0
	2008	46	46	0	0
Disciplinary Referrals: Drug Law Violations	2010	0	0	0	0
	2009	7	7	0	0
	2008	6	6	0	0
Disciplinary Referrals: Weapons Violations	2010	0	0	0	0
	2009	0	0	0	0
	2008	0	0	0	0

Notes for the 2010 Jeanne Clery Act Statistics Report (Chart I)

- a. Forcible Sex Offenses include the following: Forcible Rape, Forcible Sodomy, Sexual Assault with an Object, Forcible Fondling (Indecent Assault), and Sexual Assault (Nonforcible intercourse occurring without consent).
 - b. Nonforcible Sex Offenses include the following: Incest and Statutory Rape.
 - c. Statistics in these categories depict arrests for all liquor, drug, and weapons law violations, and include both student and nonstudent arrests. Student arrested for these violations are automatically referred to the Office of Student Conduct.
- Hate Crimes information includes crimes reported in Chart 1 (except liquor law, weapons, and drug violations) and any crime involving bodily injury, theft, simple assault, intimidation, or vandalism that manifests evidence that the victim was intentionally selected because of the victim's actual or perceived Race, Religion, Sexual Orientation, Gender, Ethnicity/National Origin, or Disability. No hate crimes were reported to Pitt Police in years 2008—2010.
 - Under the federal Campus Sex Crimes Prevention Act, any person who is required to register with the Commonwealth as a sex offender under Pennsylvania's Megan's Law requirement must notify the state if they are employed or are enrolled as a student at a college or university. Information regarding registered sex offenders may be obtained by visiting the web site at www.pameganslaw.state.pa.us. You may also contact the Titusville Police Department at 315 N. Franklin St., Titusville, PA 16354.
 - The University does not ask prospective students about prior criminal records. Prospective employees are asked if they have ever pled guilty to or been convicted of a crime. The University conducts criminal background checks on prospective employees. Pitt will not offer employment to applicants if they have a criminal history that is relevant to the requirements of the position or presents a safety concern.
 - **"Note: On-Campus Residential Facilities is a subset of Total of Campus Crimes"**
 - **"Note: We cannot determine if the statistics we obtained from Titusville City Police are for our Clery geography."**

UNIVERSITY OF PITTSBURGH, TITUSVILLE CAMPUS, CRIME STATISTICS

Chart II----Crimes Reported to University of Pittsburgh Titusville Police

Crime Categories	2010 FTE= 567	2009 FTE= 521	2008 FTE= 494			
UCR PART I CRIMES	Reported Crimes	Index 100,000	Reported Crimes	Index 100,000	Reported Crimes	Index 100,000
Murder & Non-negligent manslaughter	0	0	0	0	0	0
Manslaughter by Negligence	0	0	0	0	0	0
Rape ^e	0	0	1	191.94	1	202.43
Robbery	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Other Assaults (not aggravated)*f	0	0	1	191.94	2	404.86
Burglary	0	0	1	191.94	0	0
Motor Vehicle Theft	0	0	0	0	1	202.43
Arson	0	0	0	0	0	0
Theft	4	705.47	12	2303.26	8	1619.43
Total Part I Offenses	4	705.47	15	2879.08	12	2429.15
UCR PART II CRIMES						
Forgery, Fraud, and Embezzlement	0	0	0	0	0	0
Stolen Property (receiving, possessing, buying)	0	0	1	191.94	0	0
Criminal Mischief	21	3703.7	17	3262.96	22	4453.44
Weapons (carrying, possessing, etc.)	0	0	0	0	0	0
Sex Offenses (except Part I offenses above) ^g	0	0	1	191.94	0	0
Drug Violations	0	0	0	0	5	1012.15
Gambling	0	0	0	0	0	0
Offenses Against Family and Children	0	0	0	0	0	0
Driving Under the Influence	0	0	0	0	0	0
Liquor Laws	16	2821.87	54	10364.65	46	9311.73
Public Drunkenness	0	0	0	0	0	0
Disorderly Conduct	0	0	9	1727.45	12	2429.15
All Other Offenses (except traffic) ^h	0	0	3	575.82	0	0
Total Part II Offenses	37	6525.57	85	16314.73	85	17206.46
Grand Total All Offenses	41	7231.04	100	19193.8	97	19635.61

Notes for the 2010 Chart II of the Pennsylvania Uniform Crime Reporting Act Statistics Report

- e. Under Uniform Crime Report (UCR) Part I Crimes guidelines, the crime of Rape includes Rape, Attempted Rape, and Sexual Assault.
- f. Under UCR Part I guidelines, Other Assaults include simple assault as well as harassment incidents involving a threat to assault.
- g. Under UCR Part I guidelines, Sex Offenses (except Part I offenses) include Indecent Assault, Involuntary Deviate Sexual Intercourse, and Indecent Exposure.
- h. All Other Offenses (except traffic) include, but are not limited to, trespass, and violation of city ordinances.

Safety Tips

Fire Safety Tips

- If you suspect a fire, pull the nearest fire alarm box in the corridor or near an exit door.
- When you hear the building's emergency alarm, evacuate the building immediately.
- Evacuate any building on campus by following EXIT signs. Do not use elevators during emergencies unless directed by emergency response personnel.
- If you are disabled, call the UPT Counseling Center at 814-827-4465 to develop an individual emergency evacuation plan.

Tips for a Safer Campus

When Walking or Running:

- Carry a whistle or personal alarm that makes a high-pitched, penetrating sound.
- Go with someone.
- Stay away from isolated areas.
- Stay in well-lit, well-traveled areas, walking midway between curbs and buildings and away from alleys and bushes.
- Hold your purse or briefcase tightly, close to your body.
- Keep your wallet in a front pocket, which is safer than a back

pocket.

- Become familiar with the location of emergency phones on your route.

If You're Being Followed:

- Cross the street or change direction.
- Keep looking back so the person knows you can't be surprised.
- Go to a well-lit area. Enter a building—anywhere there are people.
- Notice and remember as much as possible about the person so you can give a good description.
- When arriving at a safe place, call UPT police and report the incident.

Where You Live:

- Keep your doors locked night and day.
- Don't let in strangers.
- Never prop doors open, especially fire doors, even for a short time.

Protect Personal and University Property:

- Lock your door every time you leave.
- Engrave expensive equipment and valuables with an ID number.
- Don't attach your Pitt ID or any other identification to your key chain.
- Don't leave your belongings (books, gym bags, backpacks, calculators, coats, etc.) unattended in libraries, hallways, gym facilities, or classrooms.
- Don't use an outdoor bank teller ma-

chine late at night.

Avoid Working or Studying Alone in a Building at Night:

- If you work late, keep your office door locked.
- Do not study in isolated locations.
- Lock all doors behind you when entering or exiting at night.

Protect Your Car:

- Always lock your car and take the keys.
- Lock valuables in the trunk.
- Park in well-lit areas.

If Driving:

- Have your keys ready when walking to your vehicle.
- Check the back seat before getting into a car.
- Keep doors locked while driving.
- Don't pick up hitchhikers.
- Don't hitchhike or accept rides from strangers.

Be Aware:

- Report suspicious activity immediately. Get to know your neighbors. Share information on suspicious circumstances.
- Don't hesitate to call the UPT police at X4488 (on campus) or 814-827-4488 (from a non-campus phone) with any safety concerns.

Crime Alerts

In the event of a reported crime, the chief of police at UPT is responsible for determining whether a Crime Alert is required, preparing the content of the Crime Alert, and distributing the Crime Alert as promptly as reasonably possible to aid in the prevention of similar occurrences.

Crime Alerts will not be issued if, in the judgment of the chief of police at UPT, the crime is not considered to create a threat to the campus community.

1. Determination. A Crime Alert will be issued when a serious, unresolved crime is committed on or adjacent to campus and the

crime creates a threat of immediate physical harm to faculty, staff, or students, and the likelihood of repetition is such that a report is necessary to aid in the prevention of similar occurrences. Crime Alerts will not be issued if, in the professional judgment of the chief of police, the crime is not considered to create a threat to the campus community.

2. Content. Crime Alerts describe the alleged actor (s), the nature, date, time, and location of the crime, and the type of precautions that individuals should take to prevent similar occurrences.
3. Distribution. Crime Alerts are distributed to all affected administrative officers, campus

presidents, deans, directors, and department heads, for dissemination to persons within their areas of responsibility. In addition, Crime Alerts will be made available at University buildings, posted on relevant University bulletin boards, displayed for at least 30 days on the University police department's website (http://www.upt.pitt.edu/site/cpolice/cp_crime_alert.html), and reported to the campus' media relations office.

In the event these communication media are unavailable, alternate posting may be made through the University's Audix system, social media, or other modes of communication.

Emergency Notification Service

The University's Emergency Notification Service (ENS) will be used to communicate with subscribers through voice, text, and email messages, as deemed appropriate in the event of an emergency. All University students, faculty, and staff are eligible to subscribe. Each subscriber can designate up to three contact numbers and specify text and/or voice messages. The Quick Test feature enables you to send a test message to your wireless device. The Emergency Notification Service is designed for use with portable devices and is only one aspect of a layered approach to notifying the University community of emergencies. **The ENS system is tested once per semester after proper notification of the Campus community.** All UPT police officers have received annual training for emergency response. Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, or staff on campus, the ENS will be used to notify and provide direction to the campus community, unless issuing a notification will compromise efforts to contain the emergency.

The confirmation process for determining the occurrence of a significant event effecting the welfare of the campus community will be based upon facts and intelligence received. Law enforcement officers will confirm the emergency and immediately contact the emergency executive and chief of police. They will determine the content of the notification and will launch a txt/voice message to all ENS subscribers that will contain the type of emergency, location, and instructions. The information received will be presented by the Chief of Police and evaluated by Emergency Executive. If a significant emergency originates on the UPT Campus, outside agencies will be advised and requested to assist in the mitigation of the emergency and the local community leaders will be informed. If needed, plans are in place for any level of evacuation which would be deemed appropriate for the existing emergency.

How do I Subscribe?

- **Go to My.pitt.edu**
- **Click on My Resources**
- **Click on Emergency Notification, and follow instructions.**

Note: The University does not charge a fee to subscribe to this service; however, you are responsible for any messaging fees from your mobile phone/device provider.

A Statement of Policy

It is the University's policy to investigate fully any and all reports of criminal activity or other emergencies on campus utilizing University personnel and/or outside police agencies as needed.

When appropriate, the general University population will be informed of any and all potential security/safety hazards and advised as to proper emergency or preventative procedures.

The University of Pittsburgh Titusville prohibits the possession or consumption of alcoholic beverages on University property by any student or visitor even if that person is 21 or older. The University also prohibits the use, possession, and distribution of narcotics, hallucinogens, or any other illegal substances, or drug paraphernalia. The use, possession, or manufacture of firearms, explosives, weapons or other dangerous articles capable of injury to persons or property are also prohibited on University property.

University facilities usage is reserved for the campus community; students, faculty, and staff. Guests may use facilities when properly registered and accompanied by the host student or University employee. Other individuals may use University facilities only in accordance with published policies and procedures for such use, or as part of a University sponsored or University approved activity or function.

Learn Residence Hall Security Procedures

When you check into a residence hall, you receive information about campus safety/residence hall security, such as:

- Whom to call in case of an emergency;
- What procedures to follow in case of a fire evacuation;
- How to mark valuables;
- Visitation, alcohol, and drug policies; and
- General campus safety, among other topics.

At your first floor meeting, which is mandatory and held by the RA, you can acquaint yourself with unique aspects of your residence hall community and the security practices to follow to make your University environment safer.

Posters promoting safety are prominently displayed throughout the residence halls. The Office of Campus Police sponsors a series of safety and security programs every year.

Security Features in Students' Rooms

Every accommodation within the residence hall has its own lock and key. The University of Pittsburgh strongly advises that students do not attach their IDs to their keys. Residents should lock their doors and windows at all times and carry their keys with them.

Living at Pitt - Residence Hall Fire Safety

All residence halls are nonsmoking environments. Each resident's room in student housing has a smoke detector. Smoke detectors sound an alarm within an individual room at the Town House Complex and Ball Hall, plus, each facility is protected by its own fire detection system. When the facilities fire detection system is activated, an alarm sounds alerting residents to evacuate the building. At Spruce Hall, each in-room smoke detector is directly connected to the building fire detection system. When a smoke detector alarms in any given room at Spruce Hall, the building fire alarm system will sound the alarm for evacuation of all residents. Anyone who hears a room alarm or suspects a fire should pull a building fire alarm box, located in the hallway, to summon the fire department and alert others in the building. When the fire alarm sounds, all occupants must exit the building via the nearest exit. Spruce Residence Hall is protected by a sprinkler system. The Town House Complex, which is apartment style living, is scheduled in the future to have a sprinkler system installed and interfaced with the present facility fire detection system. Corrections and improvements on residence facilities fire safety standards will be addressed as deemed necessary by the University of Pittsburgh Titusville.

Fire drills are scheduled once per semester by the Director of Residence Life for Spruce Hall, Ball Hall, and the Town House Complex. Portable electrical appliances are allowed with the exception of ones that contain exposed heating elements. Space heaters of any type are not allowed. Candles, incense, oil lamps, and any other device which may contain an open flame is also prohibited in all residence rooms. Other fire safety devices in every residence hall at UPT include:

- Building fire alarm systems
- Fire extinguishers
- Smoke and heat detectors in common building spaces.

Students are to report any problems with these systems to the Director of Residence Life, Campus Police, or Facilities Management. Evacuation maps and directions are posted for resident students information. Any suspected or actual fire and any suspicion of a fire should be reported to any of the following persons or organizations: Campus Police at ext. 4488 (off campus 827-4488); Facilities Management at ext. 4438 (off campus 827-4438); Director of Residence Life at ext. 4440, any Graduate Residence Director, or any Resident Assistant. Campus Police Officers, Residence Life Staff and Resident Assistants are trained in building emergency evacuation procedures and fire safety. Residence Life staff and resident assistants receive hands on training with scenarios in smoke filled hallways, and live fire exercises conducted by the Titusville Fire Department. RA's conduct floor training through meetings early on in the semester in which residents are briefed on fire safety, prevention, and evacuation. Students with physical limitations should contact the UPT Counseling Office (x4465) to develop an individual emergency evacuation plan.

Comprehensive guidelines for fire safety/fire prevention, including those for emergency evacuation, electrical appliances, and no smoking or open flames can be found in the University of Pittsburgh's Safety Manual (<http://www.ehs.pitt.edu/>) in the following sections: FIRE AND EMERGENCY EVACUATION PROCEDURES—EHS Guideline #02-001; FIRE SAFETY AND FIRE PREVENTION—EHS Guideline #02-002; RESIDENCE HALLS—EHS Guideline #01-009. Fire Incidents for ON-Campus Residence Halls (3)

University of Pittsburgh Titusville Fire Statistics

	Spruce Hall			Ball Hall			Town House		
	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Unintentional Fire									
Cooking	0	0	0	0	0	0	0	0	0
Smoking Materials	0	0	0	0	0	0	0	0	0
Open Flames	0	0	0	0	0	0	0	0	0
Electrical	0	0	0	0	0	0	0	0	0
Heating Equipment	0	0	0	0	0	0	0	0	0
Hazardous Products	0	0	0	0	0	0	0	0	0
Machinery / Industrial	0	0	0	0	0	0	0	0	0
Natural	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0
Intentional Fire	0	0	0	0	0	0	0	0	0
Undetermined Fire	0	0	0	0	0	0	0	0	0
Deaths	0	0	0	0	0	0	0	0	0
Injuries	0	0	0	0	0	0	0	0	0
Property Damage (\$)	0	0	0	0	0	0	0	0	0

Campus Residence an Attractive Option

UPT provides housing for up to 306 full-time students. All full-time students (12 credits or more) are required to live on campus unless they are living with relatives, or are 21 years or older, or live within a 30 mile radius. Also, the Student Affairs Office can grant special exceptions to the housing requirements.

The University's facilities include a 160-bed residence hall, a 86-bed residence hall, and the town houses which provides space for 60 students. The residence halls provide two-person rooms with a limited number of singles offered as space permits. The two residence halls are coed by floor and the town houses are coed by unit.

The residence halls are only open

when classes are in session. During holiday and vacation breaks the halls are closed and residents must vacate the premises. **No vacation housing is provided.**

Residents are allowed to have overnight guests but must register those guests with the Campus Police staff. Overnight guests may not stay more than two nights in succession and only with the approval of all residents of the room.

The Room and Board Contract is valid for two terms. A student must remain a full-time student while in residence.

Returning students participate in a process each March to determine eligibility and the order in which they

will select housing for the next year. Freshman students who respond to UPT's offer of admission and meet all required deadlines and deposits are guaranteed housing. UPT assigns resident students based upon the information provided in their contracts and the availability of the requested accommodations.

Residence life staff process and approve room change requests, contingent upon available space.

The University of Pittsburgh Titusville has two portable Automated External Defibrillators (AED) located in the Student Union and at Ball Hall. All Campus Police officers and Residence Life staff have been trained in the use of the devices.

Residence Hall Safety a Priority

A number of significant measures are taken to provide adequate safety and security within University residence facilities. Extensive exterior lighting has been installed on campus. In the residence halls, all rooms are key entry equipped with locks. All windows are equipped with locks and screens. Additionally, restraints are in place that limit opening of windows to six inches. Entry to the exteriors of the residence halls can only be gained by a student using his or her student ID card. All exterior entrances to the residence hall lobby's are locked 24 hours a day, seven days a week.

Only registered guests are permitted in campus residence facilities and must be accompanied by their host at all times. Unaccompanied non-residents will be escorted from the premises. All students and visitors in the residence facilities are required to carry photo identification and must present I.D. when requested.

The residence facilities are staffed by two professional staff members and ten resident assistants (RAs). The Residence

Life staff makes rounds throughout the facilities on nights and weekends and Campus Police Officers patrol adjacent campus grounds. Professional staff members are on duty every weekend. Professional staff members are on call for emergencies at all times.

The training for Campus Police officers has already been described. The RAs and professional staff also receive extensive training in First Aid, CPR, AED, confrontation skills, programming, crisis intervention, personal counseling skills and emergency procedures.

At the start of each academic term all residents gather in meetings with residence life staff to review University policies, procedures, and protocol. The resident is responsible for abiding by all housing policies and the Student Code of Conduct.

INDIVIDUALS WITH DISABILITIES



For accessibility/accommodation information and assistance, please contact the Disability Resources & Services Representative at the University of Pittsburgh Titusville: Rm. 204B Student Union, 508 E. Walnut Street, Titusville, PA 16354-2087, 814-827-4460.

Policies and procedures are also outlined in the UPT Student Handbook accessible on line at www.upt.pitt.edu/site/activities/docs/student_handbook.pdf. Additionally, workshops and floor meetings are held throughout the year to educate students regarding relevant issues and regulations such as Operation I.D. and Crime Alerts.

The Campus Police Office also provides an on campus ESCORT SERVICE in the evening for individuals requesting such a service. Persons desiring to utilize this service need only call X4488 to reach an officer.

Title IX

The University of Pittsburgh, as an educational institution and as an employer, values equality of opportunity, human dignity, and racial/ethnic and cultural diversity. Accordingly, the University prohibits and will not engage in discrimination or harassment on the basis of race, color, religion, national origin, ancestry, sex, age, marital status, familial status, sexual orientation, disability, or status as a disabled veteran or a veteran of the Vietnam era. Further, the University will continue to take affirmative steps to support and advance these values consistent with the University's mission. This policy applies to admissions, employment, access to and treatment in University programs and activities. This is a commitment made by the University and is in accordance with federal, state, and/or local laws and regulations. For information on University equal opportunity and affirmative action programs and complaint/grievance procedures, please contact the University of Pittsburgh; Office of Affirmative Action, Diversity, and Inclusion; Carol W. Mohamed, Director (and Title IX and ADA Coordinator); 412 Bellefield Hall; 315 South Bellefield Avenue; Pittsburgh, PA 15260; (412) 648-7860. With regards to the Titusville Campus, complainants may contact Ms. Molly Wagner, Student Union Room 218; PO Box 287, Titusville, PA 16354; (814) 827-4465.

Student-Right-To-Know Graduation and Transfer-Out Rate Disclosure University of Pittsburgh, Titusville Campus

The Titusville Campus of the University of Pittsburgh Titusville is primarily a two-year campus that offers a certificate program, associate degree programs, an undergraduate core curriculum, pre-professional programs, and transfer programs for students pursuing baccalaureate degrees. For more information, go to <http://www.upt.pitt.edu/site/cpolice/docs/Graduation%20and%20Transfer-Out%20Rate.pdf>

Environmental Health and Safety

The Department of Environmental Health and Safety (EH&S) provides guidance and direction to students, faculty, and staff at UPT. EH&S identifies hazards and risks, recommends appropriate action to ensure safe conditions, and assists the University in maintaining regulatory compliance. The Department provides training on many topics related to fire safety, safety, occupational health, and the environment. EH&S collaborates with the UPT police and administration in the development of the University's Emergency Response Plan.